

HASS INTERNATIONAL PHD SCHOLARSHIP (HIPS)

HIPS DOCUMENT #1

INFORMATION BOOKLET

1. WHAT'S HIPS?

- 1.1 The College of Humanities, Arts, and Social Sciences (HASS) International PhD Scholarship (HIPS) aims to encourage outstanding Singapore citizens and Singapore permanent residents to pursue an academic career in the humanities, arts and social sciences at the Nanyang Technological University (NTU), by supporting their doctoral studies abroad.
- 1.2 Under HIPS, the successful candidates will be employed as University staff. They will be granted paid leave to pursue a sponsored PhD programme in an approved overseas university or in NTU with an extended period of research in an approved overseas partner university. Upon successful completion of the PhD programme, they will be appointed as tenure-track Assistant Professors of the University.

2. ELIGIBILITY

- 2.1 HIPS is open to **Singaporeans and Singapore permanent residents only**. Priority, however, will be given to Singapore citizens.
- 2.2 The successful applicant will possess at least a Second Upper Class Honours Bachelor of Arts, Bachelor of Fine Arts or Bachelor of Communication Studies degree or an MA degree from NTU or equivalent qualification. Undergraduate students in their final year of study may apply and may be given a provisional scholarship offer. A detailed study plan and interviews by Programme, College, and University panels will form an important part of the selection process.

3. PROGRAMME STRUCTURE

- 3.1 The course of study and area of research pursued should be relevant to the University's and College's current and future teaching and research directions.

3.2 HIPS allows successful candidates (“Appointees”) to pursue their PhD degree either fully or partially overseas, through:

- (a) Pursuing the entire PhD programme in an approved overseas university; or
- (b) Pursuing a PhD in NTU, with at least 2 years of study in an approved overseas partner university to ensure sufficient exposure to a different learning environment. This will be administered as part of a structured Graduate Study Abroad programme ; or
- (c) Pursuing a joint PhD degree. This degree must be jointly offered by NTU and a recognised partner University.

3.3 The Appointee will maintain a regular and academically significant relationship with NTU during the PhD study years, including delivering several presentations, engaging in yearly discussion with the host Programme at NTU, and acknowledging NTU on all publications and conference presentations.

4. MENTORSHIP

4.1 NTU will appoint one or more Faculty Mentors to each Appointee from the Appointee’s home School and primary disciplinary area.

4.2 The responsibilities of the Faculty Mentor include:

- (a) Providing regular guidance to Appointees as their PhD programme progresses; and
- (b) Ensuring that Appointees engage in the academic life and activities of the University.

5. SERVICE AGREEMENT

5.1 Appointees will be appointed to a Teaching Assistantship before the start of their PhD programme.

5.2 Appointees will enjoy prevailing staff benefits, including:

- (a) A starting salary of S\$3,300 per month;
- (b) Contributions to their Central Provident Fund (CPF) account;
- (c) Two round-trip economy class tickets between Singapore and country of study;
- (d) Tuition fees and other compulsory fees (latter will be decided on a case by case basis);
- (e) Overseas maintenance allowance of not more than S\$1,500 per month for the duration of overseas study;
- (f) Conference and fieldwork grants of up to S\$3,000 per year, available by application;
- (g) Medical benefits in accordance with the University’s medical benefits scheme;
- (h) Annual salary adjustment but not performance bonus in accordance with the prevailing regulations of the University.

- 5.3 Appointees pursuing a PhD degree in an approved overseas university will be granted full-pay study leave of up to **five [5] years** to pursue their PhD studies. An extension of up to six [6] months may be granted only in exceptional cases.
- 5.4 Upon successful completion of the PhD programme, Appointees will be appointed as tenure-track Assistant Professors of the University.
- 5.5 The appointment will be tenable for an initial period of three years. Upon expiry of the term, appointees may be offered a further contract of three years by the University taking into consideration the Appointee's teaching and research performance.
- 5.6 Appointees are required to sign an agreement to complete the first three-year contract.
- 5.7 To remain in the HIPS programme, Appointees must:
- (a) Maintain a minimum cumulative GPA of 4.50 on a five-point scale, or an A-average, or its equivalent, for their graduate courses; and
 - (b) Submit an annual progress report to the University, stating their progress in both research and coursework components.
- 5.8 Appointees must seek the College's approval if they wish to change their course of study midway through their PhD programme.
- 5.9 Appointees must visit their home School in HASS at least once during their study overseas, for a period of no less than four weeks. During which, Appointees are to interact with fellow faculty, and participate in suitable teaching / research and school activities.
- 5.10 Appointees are permitted, and encouraged, to contribute to university-level teaching in the PhD granting university, while pursuing their PhD studies, subject to open disclosure to NTU.
- 5.11 Appointees cannot be a recipient of other scholarships.